

Oakdale Elementary School Site Council Bylaws

Purpose:

A Site council exists at Oakdale for the purpose of providing input concerning the operation of the school. The Site council makes recommendations and decisions that assist in the decision-making process to best meet the needs of all the students.

As a Site council we subscribe to the beliefs of the Oakdale Elementary School mission statement.

Members:

Oakdale Principal	1 Member
Oakdale Staff (3 Instructional)	4 Members
Oakdale Parents	3 Members
Oakdale PTO Parent	1 Member

Qualifications for Membership

The principal of Oakdale is automatically a member.
Teachers must hold a continuing contract and be employed at Oakdale during the years they serve.
Classified staff must be employed at Oakdale during the year they serve.
Parents/citizens must reside in the Oakdale attendance area and have a child attending Oakdale.
The PTO liaison must be a current member of the PTO board.

Selection Procedures:

Oakdale Teachers and Staff: Staff names will be submitted to the Site council facilitator who in turn presents these names to the council for ratification.

Oakdale Parents:

The parents residing in the Oakdale area will elect eligible parents and PTO members.
Election times and procedures for subsequent years are determined by the Site council and are held on an annual basis.
In the event there are only two candidate names submitted to the election committee, the council will approve their names and an Oakdale election will not be held.

In the event there are fewer candidates than positions, parents shall be recruited and elected to office by majority vote of the Site council.

Terms of Office:

All elected members will serve a two-year term.

Each year two staff members and two parents are elected.

Site council members may serve a maximum of two consecutive terms.

The parent who had the next highest votes from the most recent election shall fill vacancies that occur before the end of the designated term. In the event that there were not additional applicants, the Site council will appoint a parent.

Appointed members will serve the remaining amount of time in that term.

Officers:

Officers of the Site council shall consist of a facilitator and a secretary.

The facilitator and secretary shall be elected annually by the Site council at the last meeting of the school year. The facilitator shall be a parent representative and have at least one year's experience on the Site council.

Meetings:

The Site council shall meet once a month during the school year. The Site council shall determine meeting dates and times.

A quorum of five members must be present for the purpose of conducting business.

All members are expected to attend all meetings.

All agenda items requiring a vote must be discussed moved and seconded and voted upon.

Each Site council member will have one vote.

To approve a motion or pass a resolution, at least a simple majority of the members present at the meeting must vote in favor of the motion.

Proposals for bylaw changes must be read at the previous meeting before a vote is taken. A vote of two-thirds of the members present is needed for a bylaw change.

Involvement

The Site council's responsibilities shall include and not be limited to:

Approval and Ratification of:

Outline of use of Compensatory Ed revenues.

Address issues concerning the operation of the school:

Articulate and communicate school-related issues effecting parents, students, staff and the community at large. (E.g. sponsorship of speakers and recognition of key volunteers.)

Do strategic planning – develop the annual school goals in conjunction with the staff.

Discuss day-to-day management concerns, e.g. disciplinary procedures, calendar planning, report cards, conferences, field trips, class size and so forth.

Encourage and facilitate interactive communication between the school administration and the Site council utilizing surveys and maintaining regular contact with the district administration.

Review other issues that the Site council deems appropriate.